

AT 8:30 O'CLOCK A M

JAN 15 2025

State of Texas  
County of Panola

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY B. Davis DEPUTY

On this 17<sup>th</sup> day of December 2024, the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

Rodger McLane  
Billy Alexander  
David A. Cole  
Dale LaGrone

County Judge  
Commissioner, Precinct #1  
Commissioner, Precinct #2  
Commissioner, Precinct #4

Commissioner Craig M. Lawless was absent. Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting:

**PRAYER:** County Judge Rodger McLane gave the prayer.

**OPEN MEETING:**

**1. CITIZEN COMMENTS:**

Keri Perot-Vance, Executive Director of the Panola County Chamber of Commerce reported on recent and upcoming events in the County.

Mr. Robert Delconte addressed the Court on the topic of the Emergency Services District reporting and training requirements.

**2. COMMISSIONER'S REPORTS:**

There were no Commissioners' reports.

**3. COUNTY JUDGE'S REPORT:**

County Judge McLane reported that Commissioner Craig M. Lawless is absent due to illness.

The County Judge thanked Joni Reed, retiring County Treasurer for her many years of service to the County and its citizens, and reminded those present of the retirement party for Danny Buck Davidson, retiring Criminal District Attorney.

In response to the comments from Mr. Robert Delconte, the County Judge responded that the Emergency Services District has recently named Mr. Gene Giles president, and the County Judge is optimistic that Mr. Delconte's concerns will be addressed soon.

4. **CONSENT ITEMS:**

**PERSONNEL**

- a. To record the retirement of Toni Hughes as Justice of the Peace, Precincts #2 and #3 effective December 31, 2024.
- b. To record the resignation of James McBrayer as a Deputy Sheriff with the Panola County Sheriff's Department effective December 27, 2024.
- c. To record an increase in salary to \$19.02 per hour plus uniform allowance for Lurna Summers, a Detention Officer with the Panola County Sheriff's Department effective December 14, 2024.

**ROAD & BRIDGE**

- a. To approve and record a request by Eastex Telephone Cooperative, Inc. to place 1.25" conduit for fiber optic cable lines within the rights-of-way of Panola County Roads #322, #327, #333, #3331 and #3334.
- b. To approve and record a request by Eastex Telephone Cooperative, Inc. to place a 1.25" conduit for fiber optic cable line within the right-of-way of Panola County Road #3332.
- c. To approve and record a request by Eastex Telephone Cooperative, Inc. to place a 1.25" conduit for fiber optic cable line within the right-of-way of Panola County Road #322.
- d. To approve and record a request by Eastex Telephone Cooperative, Inc. to place a 1.25" conduit for fiber optic cable lines within the rights-of-way of Panola County Roads #336, #3132, #3361, #3362 and #3364.
- e. To approve and record a request by Eastex Telephone Cooperative, Inc. to place a 1.25" conduit for fiber optic cable lines within the rights-of-way of Panola County Roads #328, #334, #3333, #3341 and #3342.
- f. To approve and record a request by Eastex Telephone Cooperative, Inc. to place 1.25" conduit for fiber optic cable lines within the rights-of-way of Panola County Roads #325, #337, #328 and #3371.

- g. To approve and record a request by Eastex Telephone Cooperative, Inc. to place a 1.25" conduit for fiber optic cable line within the right-of-way of Panola County Road #3381.
- h. To approve and record a request by Eastex Telephone Cooperative, Inc. to place a 1.25" conduit for fiber optic cable line within the rights-of-way of Panola County Roads #322, #330, #331, #332, #3223, #3224, #3311 and #302.
- i. To approve and record a request by Eastex Telephone Cooperative, Inc. to place 1.25" conduit for fiber optic cable lines within the rights-of-way of Panola County Roads #322, #328, #329 and #330.
- j. To approve and record a request by MarkWest Energy East Texas Gas Company LLC to place 12" lines within the rights-of-way of Panola County Roads #265 and #267.

#### **MISCELLANEOUS**

- a. To accept and record a donation from Jerry Brian for three sections of antenna for Panola County Airport – Sharpe Field.
- b. To record the November 2024 Auditor's Monthly Report.
- c. To record the November 2024 Treasurer's Reports.
- d. To approve and record Transfer of Service – Billing Responsibilities from Verizon Wireless for a cell phone used by Danny Buck Davidson, Criminal District Attorney effective January 1, 2025.
- e. To record a proposal from Casey Slone Construction for Panola County Courthouse south side downspout tie-in.
- f. To record and approve the placement of a gate across County Road #4081 by Jeff Crooks for a period of one year pursuant to Texas Transportation Code §251.010.

#### **REQUESTS FOR CONFERENCE ATTENDANCE**

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): None

Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to approve the Consent Items. The motion carried unanimously with Commissioner Craig M. Lawless absent.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

5. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously with Commissioner Craig M. Lawless absent. SEE PAYMENT REGISTER ATTACHED.
6. Commissioner David A. Cole moved and Commissioner Dale LaGrone seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously with Commissioner Craig M. Lawless absent. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
7. Commissioner Billy Alexander moved and County Judge Rodger McLane seconded the motion to award the bid for one (1) ¾ ton crew cab truck for use by the Panola County Road and Bridge Department, Precinct #1 to Pippen Motor Company (opened and tabled from the December 3, 2024 session of Commissioners' Court). The motion carried unanimously with Commissioner Craig M. Lawless absent. SEE BID ATTACHED.
8. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to award the bid for housekeeping for the courthouse, Judicial Center Annex, Panola County Sheriff's Department, Panola County Detention Center, Road and Bridge Warehouse offices and restrooms, Probation offices, Exposition Center, office building located at 316 W. Sabine Street and Panola County Airport terminal to Imelda's Cleaning Service LLC. The motion carried unanimously with Commissioner Craig M. Lawless absent. SEE BID ATTACHED.
9. No bids were received for used office furniture and equipment previously declared surplus. No action taken.
10. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to re-appoint Stuart Lipsey and appoint Justin Yates to the Panola County Emergency Services District No. 1 Board of Fire Commissioners for two year terms commencing January 1, 2025. The motion carried unanimously with Commissioner Craig M. Lawless absent. SEE APPOINTMENT ATTACHED.
11. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to approve an Agreement between East Texas Open Door Inc. and Panola County for services rendered for 2025. The motion carried unanimously with Commissioner Craig M. Lawless absent. SEE AGREEMENT ATTACHED.

12. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to approve a proposal from American Elevator Technologies for maintenance of the county elevators for a one (1) year period commencing January 1, 2025 for the elevator located in the Panola County Courthouse and the elevator located in the Panola County Judicial Center. The motion carried unanimously with Commissioner Craig M. Lawless absent. SEE AGREEMENT ATTACHED.
13. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to approve a RTS Workstation Lease Agreement between the Texas Department of Motor Vehicles "TxDMV" and Panola County regarding an additional RTS workstation for the Panola County Auto Registration Office. The motion carried unanimously with Commissioner Craig M. Lawless absent. SEE AGREEMENT ATTACHED.
14. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to cancel a Medical Waste Management Services Agreement with Sharps Compliance Inc. for medical waste pick-up for the Panola County Detention Center; and to authorize the County Judge to send a 90-day notice to Sharps Compliance Inc. regarding cancellation. The motion carried unanimously with Commissioner Craig M. Lawless absent. SEE LETTER AND INFORMATION ATTACHED.
15. Commissioner Billy Alexander moved and Commissioner Dale LaGrone seconded the motion to approve an estimate from Schumacher Construction Services LLC to remodel the old Justice of the Peace office (pending approval of TIPS Contract #24010402). The motion carried unanimously with Commissioner Craig M. Lawless absent. SEE ESTIMATE ATTACHED.
16. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to approve a proposal from Johnson Controls for a Metasys ADA Application and Data Server for the Panola County Courthouse and Panola County Judicial Building. The motion carried unanimously with Commissioner Craig M. Lawless absent. SEE PROPOSAL ATTACHED.
17. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to approve 2024 Budget Amendment No. 19. The motion carried unanimously with Commissioner Craig M. Lawless absent. SEE BUDGET AMENDMENT ATTACHED.
18. Commissioners' Court entered closed session at 9:19 AM to discuss personnel pursuant to Texas Government Code Section 551.074.
19. Commissioners' Court re-convened in open session at 9:40 AM. No action was taken.

The meeting adjourned at 9:40 AM.

Dated this 17<sup>th</sup> of December, 2024.

Rodger G. McLane  
Rodger G. McLane, County Judge

1-14-2025  
Date

State of Texas  
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the authorized proceedings of Commissioners' Court held on December 17, 2024.

Bobbie Davis  
Bobbie Davis, County Clerk

